

DRIVING SAFETY COURSE REQUEST FORM

Print Name: _____ Driver's License #: _____

Current Mailing Address: _____

Telephone#: _____ Citation #: _____ Date of Citation: _____

Appearance Date: _____

**** HOLDERS OF COMMERCIAL DRIVERS LICENSE ARE NOT ELIGIBLE FOR THE COURSE****

ALL LINE ITEMS BELOW MUST BE INITIALED:

_____ I understand I must make my DSC request either in person, by certified mail, or by an attorney on or before my court date.

_____ I hereby enter a plea of NO CONTEST or GUILTY. (Please circle one)

_____ I understand that I must submit to the Court a certified copy of my driving record from Texas Department of Public Safety. You may order your driver's license record online at www.texas.gov or pick up a form from the court.

_____ I understand that I must present to the court a copy of my valid TEXAS driver's license with this DSC request form and that I do not hold a commercial driver's license.

_____ I understand that I must present to the court proof of financial responsibility (vehicle insurance) with this DSC request form

_____ I understand I must enclose payment of court costs to the Coolidge Municipal Court totaling \$144.00 or if violation occurred in a school zone the amount will be \$169.00. If I decide to mail in my request form, I understand I need to mail it CERTIFIED. NOTE: You will only pay to the court \$144.00 or \$169.00 if the offense occurred in a school zone.

_____ I understand I may only take the driving safety course to dismiss one moving offense within a 12-month period.

_____ I am not in the process of taking a course that is not yet reflected on my driving record.

_____ I understand I cannot take a driving safety course in lieu of paying the fine if I am accused of a non-moving violation.

_____ I understand I cannot take the driving safety course in lieu of paying the fine if I am accused of speeding 25 miles an hour or over the posted speed limit.

_____ I understand that I must meet all requirements listed in this request to be eligible for a driving safety course.

_____ I understand that I have 90 days to complete a driver's safety course approved by the Texas Education Agency and to provide the court with the original class certificate showing successful completion of the driving safety course. Your signature is required.

_____ I understand that the court clerk will not accept certificates and records turned in after 90 days without Judge approval. You will need to contact the court to set up a court date to speak with the Judge.

_____ I understand this form must be completed in its entirety and notarized. Incomplete forms will be returned.

If you have complied with the above requirements, you are eligible for the course and will not receive any further correspondence from the court. Your signature must be signed in front of a Notary Public!

Signature

Notary Public (Court Clerk) (Judge)

Sworn to and subscribed before me this the _____ day of _____, 20_____.

If you apply for the Driver's safety Course and do not meet the requirements, you will forfeit the \$10 administrative fee, and the full amount of the fine becomes due immediately. You must return all necessary paperwork to the court in order to receive a dismissal of the charge. If you fail to meet the deadline, a warrant for your arrest may be issued and/or the renewal of your driver license may be denied.

If you wish to make any other arrangements not listed in the courtesy letter from the Coolidge Municipal Court, it will be necessary that you appear before the Judge or make a written request on or before your appearance date.

IF YOU DO NOTHING BY YOUR APPEARANCE DATE:

You will be charged with an additional criminal offense of Violate Promise to Appear/Failure to Appear for which additional fines and costs will be assessed. Warrants issued for your arrest and/or renewal of your driver license may be denied.